

# **Town of Windsor Planning Board**

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**Meeting of December 15, 2014**

The December meeting of the Town of Windsor Planning Board was called to order at 7:35pm on Monday, Dec.15, by Chair Shelly Johnson Bennett. Also present from the board were Fran Stone, Carl Gordon, Eve Neureuter, Doug Saunders and Secretary Bruce Cameron. Code Enforcement Officer Dave Brown and Adam Fishel of Marathon Engineering of Rochester also were present.

Minutes of the Planning Board's Nov. 17 meeting were approved as presented on the motion by Mr. Stone, seconded by Mr. Saunders. CEO Brown noted the Town Board and Town Attorney had sent the proposed Manufactured/Mobile Home Park Law to him to shorten it. Secretary Cameron stated he felt the CEO should not be writing code that he would be asked to enforce. It also was noted that the Town Board minutes are on the town website but are not specifically identified as such as are the Planning and Zoning Board of Appeals minutes.

Mr. Fishel presented plans for an informal discussion on the proposed Dollar General store at 29 North Road. He said the 9,100-square-foot, one-story building would have parking spaces for 31 cars. Ingress and egress would be from one access area situated between the access drives to the McDonald's and Express Mart on the other side of North Road. Mr. Fishel estimated the store would have 8 to 10 employees with up to 400 shoppers a day. Chair Bennett asked that landscaping with shrubbery be added between North Road and the east side of the parking lot to help channel ingress and egress. Members also asked about the height of the lighting and direction of the illumination, noting that many residents appreciate the view into the Susquehanna River valley. Mr. Fishel offered to present the board's suggestions to the developers and asked for a special meeting in January for a formal review and recommendation to the Town Board. The board, on the motion of Mr. Stone, seconded by Mr. Gordon, decided to set a special meeting for Tuesday, Jan. 13, at 7:30pm in the Town Hall.

CEO Brown said he expects to be submitting more site plan requests to the board in the near future. Chair Bennett reported the town received a \$5,000 grant from the Southern Tier Economic Development Council to prepare a shovel-ready site assessment for a property in the West Windsor Sewage Treatment District.

The board, on the motion of Mr. Stone, seconded by Mr. Saunders, then set its regular monthly meeting dates for 2015 on the final Wednesday of each month and set the second Tuesday of each month for special meetings, if needed. All meetings would be at 7:30pm in the Town Hall.

On the motion of Mrs. Neureuter, seconded by Mr. Stone, the board adjourned at 9:10pm.

Respectfully submitted,

Bruce Cameron, secretary